

GRUPO GARNICA PLYWOOD, S.A.U.
PRIVACY AND PROTECTION OF PERSONAL DATA POLICY

LEGAL INFORMATION
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GRUPO GARNICA PLYWOOD S.A.U.

Company Tax No.: A-8481301

Address: Parque San Miguel 10 Bajo

Postcode 26007 Location: Logroño

Province: La Rioja

Registered in the Madrid Business Registry: Volume 669, Sheet 94, Page LO-12.057

Email: sales@garnica.one

Tel: 941 512 353

DATA PROTECTION POLICY

Given the personal nature of the data provided, GRUPO GARNICA PLYWOOD, S.A.U. undertakes to treat it with strict confidentiality, observing due confidentiality. For this purpose, the entity has developed and implemented a Security Document in accordance with Law 15/1999 of 13 December on the Protection of Personal Data (hereinafter LOPD) and Royal Decree 1720/2007 of 21 December, which approves the Regulations for the development of Law 15/1999 of 13 December on the protection of personal data.

For the correct provision of the services offered by GRUPO GARNICA PLYWOOD, S.A.U., it is necessary that the user answers each and every one of the questions that appear in the forms present on our Website.

Personal data will be treated with strict confidentiality, the user being able to exercise his / her rights of access, rectification, cancellation and opposition by written communication addressed to the entity at the postal address indicated above

The user declares, in the event that provides personal data of third parties, to have their express consent, informing the aforementioned third parties, as to the content of the data provided, its source, the existence and purpose of the file where their data is stored, of the possibility of exercising the rights of access, rectification, cancellation and opposition, as well as of the identifying data of GRUPO GARNICA PLYWOOD, S.A.U.

If you include your data in our various forms related to our contact section, we should inform you that your data will become part of a file owned by GRUPO GARNICA PLYWOOD, S.A.U. The collection and processing of these data is intended to receive information on the issue you have raised.

RIGHTS

The data collected and processed will be kept for a limited period of time, this period will be the necessary to comply with the legal obligations imposed on GRUPO GARNICA PLYWOOD S.A.U. by the different applicable regulations.

The user as interested can exercise at all times the following rights at the address indicated in the Legal Notice:

- **Right of access:** the interested can request to the Responsible the data processed and, if so, which specific personal data are processed.
- **Right to rectification:** the interested can request to the Responsible to correct their personal data in case of not being exact.
- **Right of withdrawal:** the interested can request to the Responsible the deletion of their personal data.

- **Right of opposition:** the interested can oppose to the Responsible to carry out a processing of their personal data.
- **Right to the limitation of the treatment:** the interested can request to the Responsible to temporarily not treat their personal data in specific cases.
- **Right to portability:** the interested can request to the Responsible the automated data in a structured format with easy access and management.

More Info about your rights in www.agpd.es.

Also, you have the right to file a claim with the Spanish Agency for Data Protection.

COOKIES

We may sometimes use a technology called "cookies" in order to provide a series of content and / or services in a personalised manner. A "cookie" is a small piece of data that a Website can send to the user's Web browsing program.

In turn, this element can be stored on the hard drive of the user's computer so that we can recognise it when he /she returns to our website. There is always the possibility that the user specifies, in the preferences of his / her browser that he / she wishes to receive a warning before accepting any "cookie".

The data that will be stored in each "cookie" are the following: date and time of the last time the user visited our website, design of content that the user chose in his / her first visit to our website and security elements that intervene in the control of access to restricted areas.

For more information about them, you can use our Cookies Policy.

COMPLETE INFORMATION ON THE PROCESSING OF PERSONAL DATA

RESPONSIBLE OF THE TREATMENT

Who is the responsible of the treatment of your data?

- Company: GRUPO GARNICA PLYWOOD S.A.U.
- Address: Postal Parque San Miguel, nº. 10 Bajo - 26007
- Email: sales@garnica.one

PURPOSE OF THE TREATMENT

For what purpose do we treat your personal data?

At GRUPO GARNICA PLYWOOD S.A.U we treat the information provided by interested persons with the following purposes:

- Management and administration of the contractual relationship established with **suppliers, customers and employees.**
- Provide interested parties with **commercial information** about products and services that may be of interest to them.
- Respond to your **questions and questions** in the event that you ask us a question through the website.
- Evaluate your **candidacy** for a future vacancy for a job, if you have provided your CV.
- Send the **newsletter** in case you request it.

How long will we keep your data?

The personal data provided will be preserved:

- As long as the mercantile relationship is maintained.
- The deletion is not requested by the interested party.
- The information that by legal imperative must be kept for a specific time will not be eliminated until the time indicated in the law elapses.

LEGITIMACIÓN DEL TRATAMIENTO

What is the legitimacy for the treatment of your data?

The legal basis for the treatment of your data is the following:

- Execution of the contract in the case that you are **employed client, provider**.
- Consent of the interested party provided on the **website** in the event that you make any request or inquiry in our contact form or subscribe to the newsletter or blog. Social networks image.
- Consent of the interested party in case he has sent his **CV**.
- Legitimate interest when sending **advertising** information.

LEGITIMATION OF THE TREATMENT

To which recipients will your data be communicated?

a) The data will be communicated by legal requirement to:

- Organismos de la seguridad social (En el caso de los empleados)
- Registros públicos
- Colegios profesionales
- Administración tributaria (En el caso de empleados, proveedores y clientes)
- Otros órganos de la administración pública (En el caso de empleados, proveedores y clientes)
- Comisión nacional de mercado de valores
- Comisión nacional del juego
- Fuerzas y cuerpos de seguridad (En el caso de videovigilancia)
- Cumplimiento/incumplimiento de obligaciones dinerarias
- Entidades aseguradoras (caso de empleados)
- Otras entidades financieras
- Entidades sanitarias
- Prestaciones de servicios de telecomunicaciones
- Empresas dedicadas a Publicaciones o Mk. directo
- Asociaciones y organismos sin ánimo de lucro
- Sindicatos y juntas de personal
- Administración pública con competencia en materia
- Organismos de la Unión Europea

b) The data will be communicated by contractual requirement to:

- Organizaciones/personas relacionadas con el responsable
- Notarios y procuradores (En el caso de servicios prestados a los clientes de abogacía)
- Bancos, cajas de ahorros, y cajas rurales

c) The data will be communicated for legitimate interest to the following companies belonging to GRUPO GARNICA PLYWOOD.

- GARNICA PLYWOOD FUENMAYOR S.L.U.
- GARNICA PLYWOOD BAÑOS DE RÍO TOBÍA, S.A.U.
- GARNICA PLYWOOD VALENCIA DE DON JUAN, S.L.

RIGHTS OF INTERESTED PARTIES

What are your rights?

Anyone has the right to obtain confirmation about if GRUPO GARNICA PLYWOOD S.A.U. we are treating personal data that concerns you, or not

- *Right of access:* the interested can request to the Responsible the data processed and, if so, which specific personal data are processed.
- *Right to rectification:* the interested can request to the Responsible to correct their personal data in case of not being exact.

- *Right of withdrawal:* the interested can request to the Responsible the deletion of their personal data.
- *Right of opposition:* the interested can oppose to the Responsible to carry out a processing of their personal data.
- *Right to the limitation of the treatment:* the interested can request to the Responsible to temporarily not treat their personal data in specific cases.
- *Right to portability:* the interested can request to the Responsible the automated data in a structured format with easy access and management.

How can rights be exercised?

Through a letter addressed to GRUPO GARNICA PLYWOOD S.A.U., Parque San Miguel 10 Bajo, 26007, Logroño.

How can I claim?

If you consider that your rights have not been properly addressed, you have the right to claim to the Spanish Agency of Data Protection, C/ Jorge Juan, 6. 28001 – Madrid.